Process

Private Certification Process

(Basic Process)

01

Lodge Documents with Katnich Dodd
Minimum **2 sets** of documents plus
Development **Application Form**
Katnich Dodd **Engagement Form**
Copy of **planning consent (if issued)**
and **stamped plans**
Evidence of payment of **CIT Levy**

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02

Katnich Dodd notifies Council
of **engagement**

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03

Planning consent obtained
from **Council**

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04

Katnich Dodd liaises **directly** with
applicant to issue the enable **building**
consent to be issued.

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05

Copy of building consent mailed to
applicant. Copy of building consent
together with 2 sets of certified documents
couriered to relevant **council**.

v

06

If all **required consents** have been
granted and are consistent, then Council
issues advice to applicant **within 5**
business days that the development is an
approved development.